

# STORE CLOSINGS?

Let Worldlink Manage Your IT Equipment!

## PROJECT MANAGEMENT & COORDINATION

- Participation in cross-departmental meetings for planning and executing close-out activities
- Advanced coordination with individual store management teams
- Detailed daily reports provided on store closings status

## CONSULTATION & SUPPORT

- Quality control visits
- Designated account manager & construction coordinator
- Photographs of packaged equipment and signed checklists to account for all IT inventory are provided

## SHIPPING, DEPOT, & DISPOSAL CAPABILITIES

- Provide boxes, packaging materials, and shipping labels
- Inventory all equipment and provide tracking numbers for return shipment
- Log assets as being 'off books'
- Refurbishment and stocking at Worldlink facility for depot use
- Clean up and return to leasing partners for equipment at its end of lease
- DOD/green certified asset disposal/destruction

## UNINSTALL & PACK

- Manage de-installation
- Inventory assets with make/model, serial number, and asset tag

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